

MINUTES

Workforce Connection Of Central New Mexico Executive Board Meeting Thursday, May 12, 2005 7:45 am 809 Copper NW- Board Room

Call to Order- 8:05 a.m. – Bob Davey, Chair

Present

Jeff Armijo
Bob Davey
Rita Logan
Mary Lee Martin
Virginia Murphy
Nancy Renner
John Sapien
Mike Swisher

Quorum was Established

Excused

Charles Aguilar
Judy LeJeune

Approval of Thursday, May 12, 2005 Agenda

**Motion: John Sapien
Second: Virginia Murphy
No Discussion
Action: Passed by voice vote**

Tab 1: Approval of Minutes, Executive Committee- February 3, 2005

**Motion: Rita Logan
Second: Nancy Renner
No Discussion
Action: Passed by voice vote**

Tab 2: Monthly Expenditure Report- by Mike Swisher

- Mr. Swisher explained the monthly expenditure report of the month ending March 31, 2005
- Questions Followed**

(Lawrence Rael welcomed the Committee to the Mid-Region Council of Government's new building)

FINAL ACTION ITEMS

Four Final Action Items were discussed and voted on- Two items were passed by voice vote, two items were tabled

Passed

- Approval of WCCNM PY05 Mid-Region Council of Governments Contract
- Approval of UNM Valencia Lease Amendment

Tabled

- Approval of WCCNM PY05 New Mexico Department of Labor Contract
- Approval of WCCNM PY05 Youth Development, Inc. Contract

Tab 3: Approval of WCCNM PY05 Mid-Region Council of Governments Contract- Introduction and Background by Bob Davey and Mike Swisher

- The WCCNM entered into an Administrative and Fiscal Agent contract with the MRCOG for one year beginning on July 1, 2004 and ending June 30, 2005.
- An Executive Committee task force, chaired by Bob Davey, met several times to review MRCOG's contract, performance and progress to date.
- This task force has recommended renewal of the contract.
- The WCCNM will allocate \$520,000.00 to the MRCOG for PY05 of this contract
 - Mr. Swisher explained to the Committee that this contract reflects only a one year extension; this contract should be for two years.

Discussion and Questions Followed

Motion with Change: Mike Swisher

Second: Rita Logan

Discussion Followed

Action: Passed by voice vote

Tab 4: Approval of WCCNM PY05 New Mexico Department of Labor

Tab 5: Approval of WCCNM PY05 Youth Development, Inc. Contract

- Mr. Swisher explained that there were a couple of issues with each provider contract that would need to be addressed by the WCCNM, MRCOG and Mr. Desiderio before their approval.
- Mr. Swisher is advocating the WCCNM table both items until the June 2, 2005 meeting.
- Mr. Davey asked Mike Swisher, Virginia Murphy and staff to work with NMDOL and YDI to renegotiate and review each contract.

Discussion and Questions Followed

Motion to Table Both Contracts: Mike Swisher

Second: Rita Logan

Discussion Followed

Action: Passed by voice vote

Tab 6: Approval of UNM Valencia Lease Amendment- Introduction and Background by Lawrence Rael and Adrienne Smith

- June 3, 2004, the WCCNM Executive Committee approved a month-to-month lease option with UNM Valencia for the WCCNM Valencia County One-Stop Center.
- Subsequently, the WCCNM entered into a one year lease extension through June 30, 2005.
- It is the recommendation for MRCOG that the WCCNM exercise the option to renew and Extend this lease for an additional year ending June 30, 2006.
- Approval of this recommendation will ensure quality services to Valencia County participants continue to be offered.

Discussion Followed

Motion: Mike Swisher

Second: Nancy Renner

No Discussion

Action: Passed by voice vote

DISCUSSION ITEMS

Tab 7: WCCNM Board Member Terms and Election of Officers- by Bob Desiderio

- Mr. Desiderio explained to the Committee that with the current term limits, and term durations the WCCNM Board would always have problems with appointments and maintenance.
- He passed out a handout mapping Board members and their term expirations.
- Mr. Desiderio suggests amendments to the Bylaws: change terms to three years, stagger one-third of the members each year, and make a set date on which terms will end and begin.
- These amendments will be presented to the Committee at the June meeting.
- Mr. Davey explained that elections would be in June and all nominations will come from the floor.

Discussion and Questions Followed

Tab 8: Jemez Valley One-Stop Request- by Sarah Michaud of the Jemez One-Stop

- Ms. Michaud gave a presentation to the Board on the accomplishments and needs of the Jemez Valley One-Stop
- The One-Stop is requesting funding from the WCCNM to supplement this project.
- Mr. Davey asked staff to review the budget, and add this item to the June agenda.
- Mr. Davey would also like this issue to go before the Training and Service Provider Committee.

Discussion and Questions Followed

(Agenda skipped to Tab 10)

Tab 10: PY05 Funding Allocations- by Lawrence Rael and Cindy Mendoza

- A handout of the new PY05 allocation form OWTD was passed out to the Committee.
- Mr. Rael explained that the OWTD has a complicated formula for distribution of allocations and its because of this that the Central Region lost funding.
- Staff will be meeting with OWTD to argue that the Central Region should be receiving more funding due to population, unemployment rate, etc.; there may be an opportunity for the WCCNM to capture some 10% funding due to the allocation.

Discussion and Questions Followed

(Agenda moved back to Tab 9)

Tab 9: TANF/WIA Integration- by Bob Davey

- The Ad Hoc Committee that has been established to review and plan for the integration is still meeting on a regular basis.
- This Committee in conjunction with DOL will develop a plan for the Central Region, OWTD will then fill in the blanks to address working with Human Services.
- Mr. Davey explained that the core contract would be between OWTD and Human Services and OWTD would then subcontract with the Central Region who will then contract with providers to administer the program.
- There is a meeting on May 16, 2005 to review the TANF readiness check list.

Discussion and Questions Followed

REPORTS

Administrative Reports- by Adrienne Smith

- The file reconciliation project to either exit, archieve or continue service with participant folders should be done by June 3, 2005
- Ms. Smith explained that the Central Region's Performance Measures are lacking in the Older Youth categories, staff is working to reconcile these problems.
- The WCCNM developed a proposal to partner WIA and faith based organizations.
- Nancy Renner also addressed the Committee regarding grants from USDOL for Community Colleges to partner with local WIA Boards and local businesses.

Committee Reports- None

PUBLIC COMMENT

Public Comments- None

ADJOURNMENT

Adjournment- 10:50 a.m.

Next Meeting-

Date: Thursday, May 5, 2005

Time: 7:45 am

Location: To Be Determined

A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper NW Albuquerque, NM 87102